



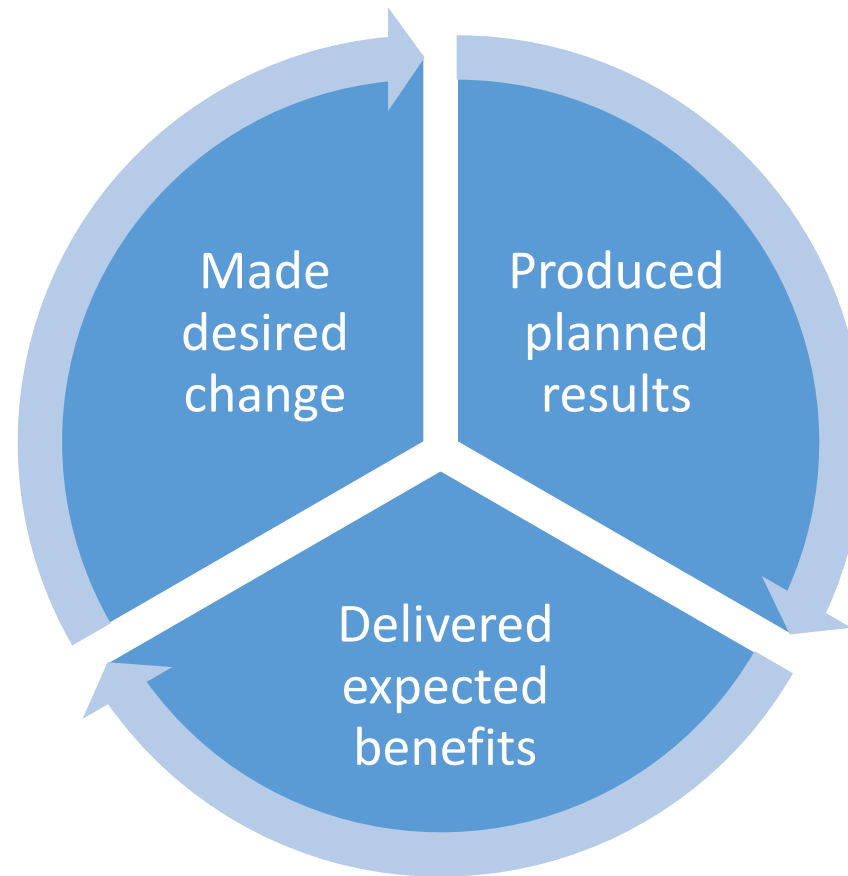
WP3- Evaluation

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OBJECTIVES OF THE EVALUATION: PROCESSES, OUTPUTS AND OUTCOMES



MAIN GOALS

to check that the quality of the JA outputs is high and that they serve their purpose, i.e. are useful to their target groups

that the JA has reached its general and specific objectives and has had the desired impact on the specified target groups

MAIN OBJECTIVES

- Special focus: impact evaluation,
 - the usefulness of the JA outputs for the Member States and policymakers as well as:
 - their intention and ability to implement them in their respective environments.

PARTNERS INVOLVED – WORK DESCRIPTION



- **CIPH**, NIJZ, WIV-ISP, NCPHA, MOH, UZIS, THL, INCA, BMG, 7 HRC, OOI, DoH, ISS, SAM, MFH, IMSP IO, RIVM, OUS, NIZP-PZH, MS, INSP, IPHS, ICO, BMC SAS
- Actions undertaken to verify if the project is being implemented as planned and reaches the objectives.



TASKS

- To collect relevant data throughout the whole duration of the project
- Based on this, to derive informed conclusions and evaluations, with recommendations for improvement
- A SWOT analysis framework will be utilized when preparing the interim report and the final report

COLLABORATION – INTERNAL CROSS-REFERENCE



- all iPAAC Associated Partners will be included in evaluation activities – mainly through involvement in key evaluation strategies, documents, methods and working groups
- Their main task will be to participate in and to include the evaluation of impact and sustainability in all the WP outputs they are involved in drafting



METHODS

- **Quantitative methods :**
- analyzing the timely delivery of various drafts, documents, and survey results
- participation rates of MS countries in all of the performed surveys and data collection processes

- **Qualitative methods:**
- Routine collection and analysis of the documents related to the project, such as meeting minutes and reports and draft and final deliverables
- Online surveys will be constructed and carried out after key meetings and workshops, to evaluate partner satisfaction
- Development and conduction of focus groups to gain more in-depth knowledge on the quality of collaboration between partners, and to discover possible obstacles and problems.

METHODS – DATA COLLECTION

- Constructed and adjusted according to the deliverables planned for each of WP
- Timeline structured around the timeframe of each WP

PRESENTATION OF THE STRATEGY AND THE REPORT



- At JA meetings
- Through various WPs



SEPARATE SURVEYS – SURVEY 1

- M8
 - Project expectations
 - Envisaged strengths/weaknesses/opportunities/threats
- Participants:
 - Associated partners/competent authorities
 - Affiliated entities
 - Collaborating partners
 - Member States representatives

FOCUS GROUPS

- ORID discussion method
 - Observation
 - Reflection
 - Insight
 - Decision

FOCUS GROUP 1

- First FG along the M12 SC meeting
 - Aimed at WPL
- Expectations
- Opinions
- Experiences

FOCUS GROUP 2

- Second FG as a Workshop for Member States on Impact and Sustainability alongside the meeting of the Governmental Board of Member States representatives (M24/M27)
- Elucidating the perceived characteristics and qualities defining the usefulness and applicability of JA deliverables for the Member States
 - Collect information on sustainability of JA outputs
 - Providing key qualitative data from MS on impact evaluation of JA outputs

SEPARATE SURVEYS – SURVEY 2

- M32
 - AP/CA, AE, CP, MSR
 - Evaluating overall satisfaction with the JA processes and actions
- MSR:
 - Specific focus on possibilities for the implementation of the JA recommendations

DELIVERABLES

M6

- D3.1 : Evaluation strategy
- Key strategic document for evaluation of the iPAAC Joint Action, including key evaluation objectives and key activities.
- To be evaluated by an external evaluator (outside the institutions and experts involved in the project)

M20

- D3.2 : Interim evaluation report
- Report summarizing the results of the questionnaires, focus groups, documents and draft deliverables analysis, and overall progress of the JA.

M36

- D3.3 : Final Evaluation Report
- Report summarising evaluation activities and final evaluation of JA as regards general and specific objectives through process, output and outcome indicators.

MILESTONES

M7

- M3.1 : Evaluation strategy finalised

M24/M27

- M3.2 : Workshop on Implementation and Sustainability for Member States
- To be held in Zagreb, Croatia (CIPH)

POSSIBLE RISKS AND CONTINGENCY PLANS

- Partners will not send the necessary materials for evaluation on time
 - Medium likelihood, high impact
 - Reminders, detailed instructions on the process of evaluation distributed to all partners

POSSIBLE RISKS AND CONTINGENCY PLANS

➤ Low response to questionnaires

- Medium likelihood, high impact
- User-friendly and short questionnaires, reminders

POSSIBLE RISKS AND CONTINGENCY PLANS

- Lack of institutional support for the activities envisaged within the WP
 - Low likelihood, high impact
 - Detailing the contractual obligations and resources needed for successful work on the WP

SHORT-TERM NOTIFICATIONS

- Survey on your experiences and thoughts on the JA kick-off meeting
 - Planned: during next week
- Bilateral meeting WP1-WP3 – fine tuning of the work process
 - Zagreb/Ljubljana/somewhere in the middle

THANK YOU

“The only man who behaves sensibly is my tailor; he takes my measurements anew every time he sees me, while all the rest go on with their old measurements and expect me to fit them”

George Bernard Shaw