

KICK-OFF OF WP 10

07 – 08 May 2018

Berlin, Headquarter German Cancer Society (Kuno Fischer Str. 8, 14057)

Monday, 07 May 2018:

12:00 – 12:15	TOP 1 Welcome from German Ministry of Health	<i>Karen Budewig, Rep. Competent Authority Germany, MoH</i>
12:15 – 13:00	TOP 2 Introduction and Overview of WP 10 <ul style="list-style-type: none"> • Goal and objective of WP 10 and Kick-off meeting • Structure of WP and introduction of task leaders • Which tumour entity/ies should we focus on in the WP? 	<i>Simone Wesselmann, WP 10 Leader</i>
Late Lunch/Coffee Break		
14:00 – 14:30	TOP 3 Introduction task 1 NCCPs Overview task 1 including subtasks	<i>Tit Albrecht, Task leader 1</i>
14:30 - 15:00	TOP 4 Introduction task 2 Patient Pathways Overview task 2 including subtasks	<i>Hannes Schlieter, Task leader 2</i>
15:00 – 15:30	TOP 5 Introduction task 3 Quality indicators Overview task 3 including subtasks	<i>Giuseppe la Torre, Task leader 3</i>
15:30 - 16:00	TOP 6 Introduction task 4 PROMs Overview task 4 including subtasks	<i>Christoph Kowalski, Task leader 4</i>
16:00 – 16:30	TOP 7 Introduction task 5 CCCN Overview task 5 including subtasks	<i>Simone Wesselmann, Task leader 5</i>
Coffee break		
17:00 – 18:00	TOP 8 Agreement on participation of WP-Members in different (sub)tasks	<i>All</i>
	TOP 9 How to organise Work Package 10? Agreement on: <ul style="list-style-type: none"> • meeting schedule • meeting locations • time-table for EU-deliverables • working together in WP 10 (communication, structure, etc) • (preliminary) lay-out and citation style • literature search strategies for task 2-4 	<i>All</i>
18:00 – 18:15	TOP 10 Discussion & Preparation for next day	<i>All Simone Wesselmann</i>

18:15	End of Meeting	
	Opportunities for individual meetings	
19:30	Dinner at Ristorante Stella Alpina , Suarezstr.4, 14057 Berlin (www.stellaalpina.de)	All

Tuesday, 08 May 2018:

09.00 – 9:30	TOP 1 Welcome and introduction of 2. day	<i>Simone Wesselmann, WP 10 Leader</i>
9:30 – 10:00	TOP 2 Preparation of task 1.3 »Development of a conceptual model for the terminological and methodological assessment of governance/stewardship of cancer care after a literature research«	<i>Tit Albreht, Task leader 1</i>
10:00 – 10:30	TOP 3 Preparation of task 2.1 »Literature review of existing models of oncological patient pathways«	<i>Hannes Schlieter, Task leader 2</i>
Coffee break		
11:00 -12:30	TOP4 Preparation of task 5.1 »Based on the results of CANCON and with the results of the written concepts Task 10.2 - 10.4, a set of generic and tumour-specific requirements for the setup of CCCNs will be developed.« a) Location of pilot sites o Poland o Germany b) Requirements	<i>Dorota Dudek-Godeau Rep. NIPH-NIH Krzysztof Tupikowski & Blanka Gwozdecka Rep. CCCN pilot site Poland Verena Materna Rep. CCCN pilot site Germany Simone Wesselmann Task leader 5</i>
Lunch		
13:30 -14:00	TOP 5 Preparation of task 3.1 »Literature review of already implemented QIs and the respective methodology which was used«	<i>Giuseppe la Torre, Task leader 3</i>
14:00 – 15:00	TOP 6 Agreement on: • Should the results of the tasks be published (i.e. journals)?	<i>All</i>
15:00 – 15:30	TOP 7 Closing remarks & next steps	<i>Karen Budewig, Simone Wesselmann</i>
15:30	End of meeting / Coffee break	